



LEARN ALL ABOUT **APPLYING AND REGISTERING**  
FOR DUTCH-SPEAKING **NURSERY AND PRIMARY**  
**SCHOOLS** IN BRUSSELS.

Don't miss out on the 2023-2024 school year and head over to:

**[WWW.INSCHRIJVENINBRUSSEL.BE](http://WWW.INSCHRIJVENINBRUSSEL.BE)**



# HOW TO REGISTER YOUR CHILD IN A DUTCH-SPEAKING NURSERY OR PRIMARY SCHOOL IN BRUSSELS?

You need to apply for a place for your child online first. Only then can you register your child in a nursery or primary school in Brussels. Go to [inschrijveninbrussel.be](https://inschrijveninbrussel.be) for full details. This brochure summarises the key information.

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## WHICH CHILDREN SHOULD BE REGISTERED?

- All children born in 2021, even if they will only start in September 2024
- Older children who are not going to school yet
- Children who are changing schools.

## WHAT IS APPLYING FOR A PLACE?

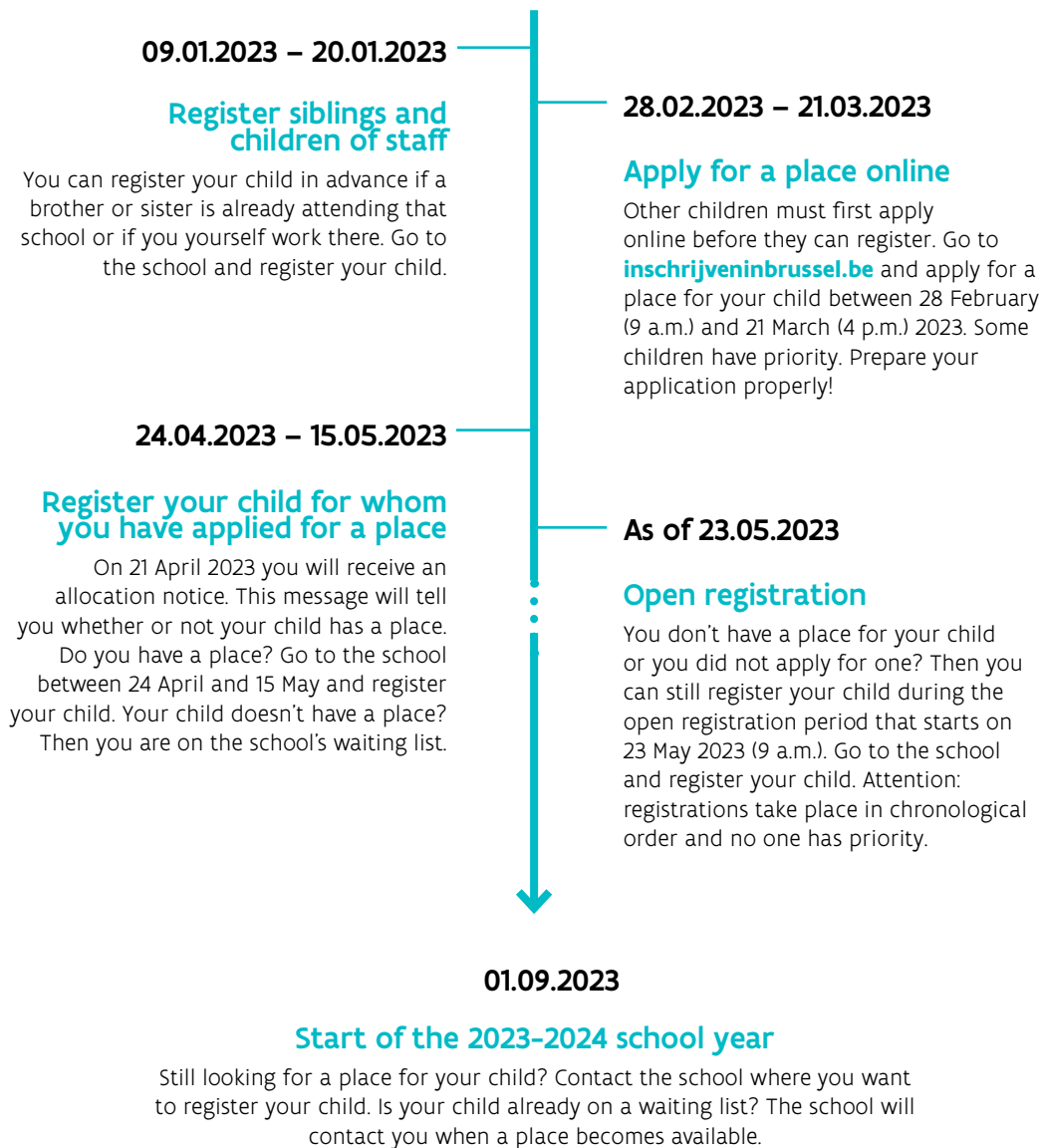
An application is not a registration. Applying for a place means that as a parent you indicate (digitally) which schools you are interested in. After the application period the computer will assign the available spaces to the pupils who have applied for a place. Only then will you know in which school you can register your child.

## FOR WHICH SCHOOLS DO YOU NEED TO APPLY FIRST?

- All nursery schools, including the reception class
- All primary schools
- Some nursery or primary schools for special education.

## APPLYING FOR A PLACE AND REGISTERING IN A NURSERY OR PRIMARY SCHOOL

### WHEN TO REGISTER?



### COME PREPARED

1. Select schools: make a list of the schools of your choice. The website [inschrijveninbrussel.be](https://inschrijveninbrussel.be) has tips that will help you pick schools. It also has an overview of all the schools.
2. Get to know the procedure: read this brochure or the information on the website attentively. Be sure to watch the info video.
3. Check whether your child has priority. Further in this brochure you will read who has priority.
4. Collect the necessary information and documents: the checklist below will help you.
5. Check the number of free places on the website: are there any places in the school where you wish to apply?

### Checklist: what do you need to apply for a place for your child?

- Computer, tablet or smartphone with internet
- Your child's personal details:
  - » ID card or an identification sticker of the health insurance fund
  - » Birth date child
  - » Domicile child
  - » The year for which you wish to register your child.
- Contact details parent(s):
  - » ID card
  - » Domicile parent(s)
  - » Email address parent(s)
  - » Mobile and/or telephone number parent(s)
  - » Work address parent(s).
- List of the schools of your choice in the order of preference.
- Your child has priority? Collect the necessary documents.  
Make a note here of the documents you still need to collect:
  - » .....
  - » .....
  - » .....

### WHO HAS PRIORITY?

- **Brothers, sisters and children of staff:** these children have priority if they register in advance between 9-20 January 2023. Attention! After 20 January they no longer have priority.

After this period the other children can apply for a place and register. From then on the following children have priority:

- **Pupils with at least 1 parent who speaks sufficient Dutch:** 65% of all places are reserved for children with at least 1 parent who speaks sufficient Dutch.
- **Pupils with a GOK or non-GOK profile:** in some schools pupils with a GOK profile ('GOK pupils') have priority. In other schools pupils with a non-GOK profile ('non-GOK pupils') have priority. They have priority for 20% of all places.
  - » Your child is a GOK pupil if
    - > the child's mother doesn't have a secondary education diploma or
    - > if the family received an education allowance in the 2021-2022 or 2022-2023 school year.
  - » Your child is a non-GOK pupil if
    - > the child's mother holds a secondary education diploma or higher and
    - > if the family didn't receive an education allowance in the 2021-2022 or 2022-2023 school year.

Do you want to know which schools give priority to either GOK or non-GOK pupils? You will find this info in the overview of free places: check how many places are available in your priority group (GOK or non-GOK).

More details on priority and the documents required to prove it are available on [inschrijveninbrussel.be](https://inschrijveninbrussel.be).

## APPLYING FOR A PLACE AND REGISTERING IN A NURSERY OR PRIMARY SCHOOL FOR SPECIAL EDUCATION

Is your child going to a Dutch-speaking nursery or primary school for special education (BuBaO) in Brussels as of next year? The registration procedure is not identical at every school. Some schools require you to apply for a place for your child prior to registering. More details? Go to [inschrijveninbrussel.be](https://inschrijveninbrussel.be).

### For which schools do you need to apply first?

- GO! Heemschool I BuBaO (Neder-over-Heembeek): 02 262 03 20
- Kasterlinden BuBaO (Sint-Agatha-Berchem): 02 430 67 00
- Klim Op School (Sint-Lambrechts-Woluwe): 02 761 29 17
- Koninklijk Instituut Woluwe (Sint-Lambrechts-Woluwe): 02 735 40 85
- SPES BuBaO (Anderlecht): 02 426 61 23
- Sint-Jozefschool (campus Anderlecht): 02 428 17 97

### Which schools do not require you to apply first?

- Sint-Jozefschool (campus Sint-Jans-Molenbeek): 02 428 17 97

### WHEN TO REGISTER?

#### SCHOOLS WITH APPLICATION

**6.02.2023 – 17.02.2023**

##### Register siblings and children of staff

Brothers, sisters and children of staff can register in advance. Go to the school and register your child.

**6.03.2023 – 24.03.2023**

##### Apply for a place online

Other children must first apply online before they can register. Apply to the school that is your first choice. Some children have priority. Prepare your application properly!

**15.05.2023 – 7.06.2023**

##### Register your child for whom you have applied for a places

On 12 May 2023 you will receive an allocation notice. This message will tell you whether or not your child has a place. Do you have a place? Then go to the school between 15 May and 7 June 2023 and register your child. Your child doesn't have a place? Then you are on the school's waiting list.

**As of 8.06.2023**

##### Open registration

You don't have a place for your child or you did not apply for one? Then you can still register your child during the open registration period that starts on 8 June 2023. Attention: as of 8 June registrations take place in chronological order and no one has priority.

#### SCHOOLS WITHOUT APPLICATION

**6.02.2023 – 17.02.2023**

##### Register siblings and children of staff

Brothers, sisters and children of staff can register in advance. Go to the school and register your child.

**27.02.2023 – 10.03.2023**

##### Register your child (with priority Dutch)

Go to the school and register your child. During this period children with at least 1 parent who speaks sufficient Dutch have priority. Prepare your registration properly!

**As of 20.03.2023**

##### Open registration

You don't have a place for your child or you did not apply for one? Then you can still register your child during the open registration period that starts on 20 March 2023. Attention: as of 20 March registrations take place in chronological order and no one has priority.

**01.09.2023**

### Start of the 2023–2024 school year

Still looking for a place in a BuBaO school (nursery or primary school for special education) for the 2023-2024 school year? Contact the school where you want to register your child.

## COME PREPARED

1. Get to know the schools. Every school offers a number of specific types of education. So take the time to collect information on the Dutch-speaking BuBaO (nursery and primary schools for special education) schools in Brussels. Contact the school board or the special needs coordinator of the school. The Pupil Guidance Centre (CLB) will also be happy to help.
2. Get to know the procedure: read this brochure or the information on the website attentively.
3. Check whether your child has priority. Below you will read which children have priority.
4. Start by collecting the necessary documents.

## WHO HAS PRIORITY?

- **Brothers, sisters and children of staff** have priority if they register between 6 and 17 February 2023. After this date they no longer have priority.
- **Pupils with at least 1 parent who speaks sufficient Dutch:** 55% of all places are reserved for children with at least 1 parent who speaks sufficient Dutch.

More details on priority and the documents required to prove it are available on [inschrijvenbrussel.be](https://inschrijvenbrussel.be).

## NEED ASSISTANCE?

### QUESTIONS ABOUT REGISTERING IN A NURSERY AND PRIMARY SCHOOL?

Go to [inschrijvenbrussel.be](https://inschrijvenbrussel.be):

- Here you will find all information, tips, schools and available places.
- Watch the info video.
- Attend an info meeting on the registration procedure.

### Need help applying for a place for your child online?

Contact an organisation that will provide assistance. You will find the contact details on [inschrijvenbrussel.be/help](https://inschrijvenbrussel.be/help)

### QUESTIONS ABOUT REGISTERING YOUR CHILD IN SPECIAL EDUCATION?

Contact the school board or the special needs coordinator of the school. Contact 1 of the 3 Pupil Guidance Centres (CLBs) in Brussels:

- GO! CLB Brussel: 02 479 25 05
- Vrij CLB Pieter Breughel: 02 512 30 05
- CLB-N Brussel: 02 482 05 72

### Need help with your application?

- Go to the BuBaO school that is your first choice. They will help you with your application.

## ANY QUESTIONS?

[www.inschrijvenbrussel.be](https://www.inschrijvenbrussel.be) – 02 553 30 20 – [lop.brussel@vlaanderen.be](mailto:lop.brussel@vlaanderen.be)